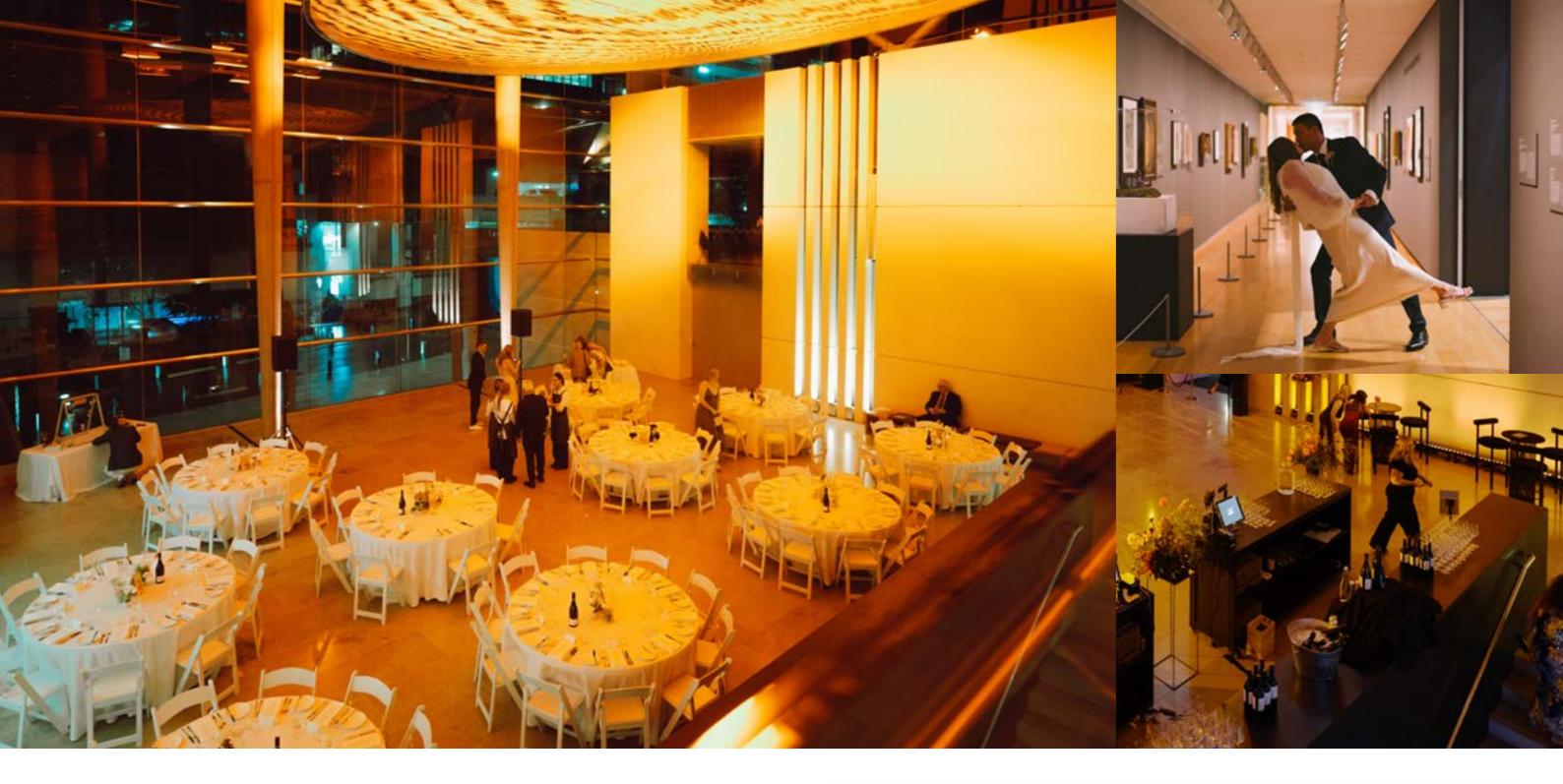


Transform your special day into a masterpiece at Auckland Art Gallery, one of the city's most awe-inspiring settings. Situated on the edge of Albert Park, this award-winning heritage building seamlessly merges historical features with vibrant contemporary spaces, creating a unique and enchanting atmosphere for your wedding ceremony or reception.

Hosting an event at the Gallery is a unique opportunity for guests to step into one of the country's most beloved and respected cultural institutions. From the modern, light-filled North Atrium and elegant Grey Gallery to the sophisticated Mackelvie Gallery, and sun-lit East Terrace, the building blends classic Victorian style with 21st-century architecture.

Take your pick from our many diverse spaces and allow us to curate the perfect event for you and your guests.

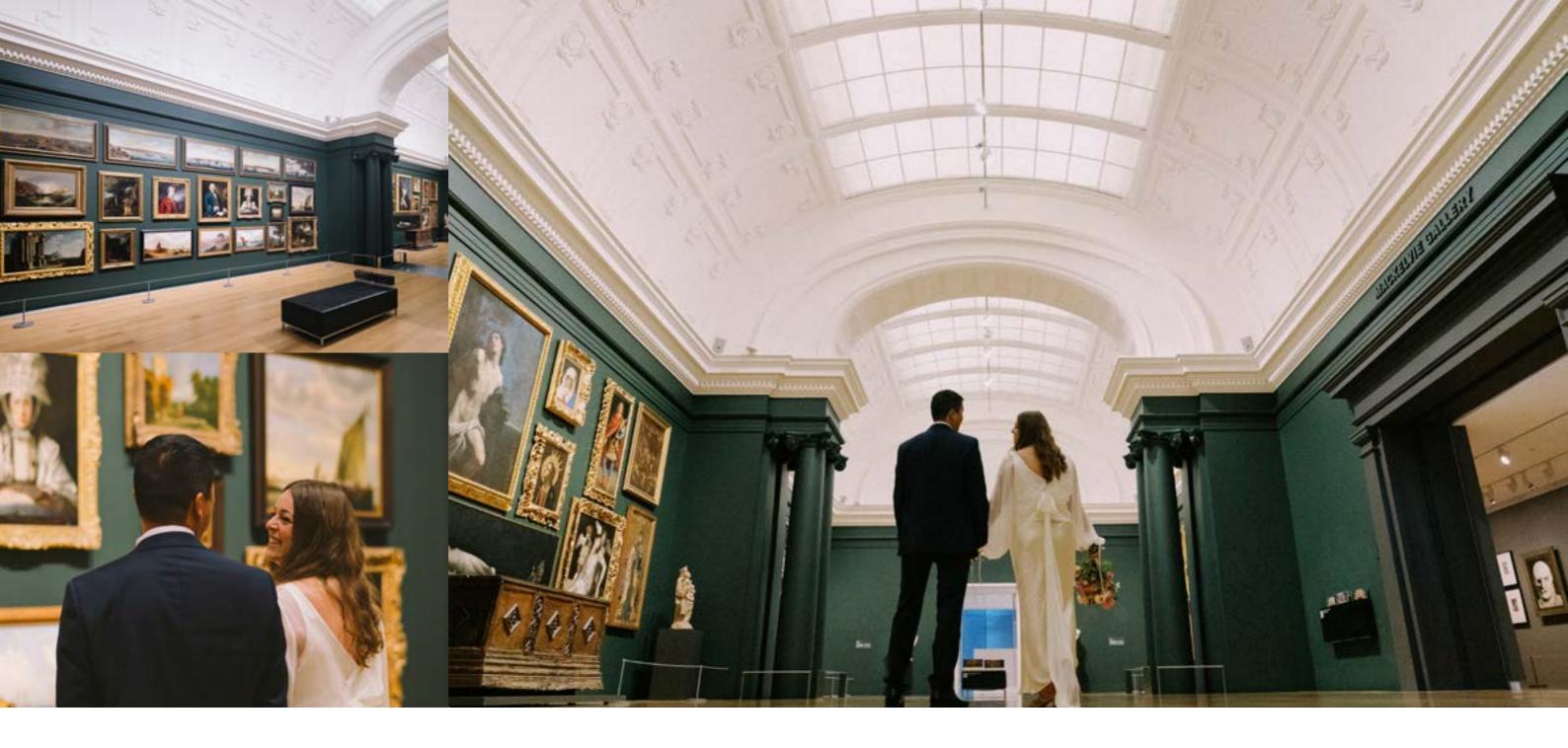
Food and beverage play an integral part in the success of any event. At Auckland Art Gallery Toi o Tāmaki, you will have access to award-winning caterers who will bring your catering vision to life.



# **NORTH ATRIUM**

Celebrate under the majestic Kauri canopy of the North Atrium, an extraordinary space that offers both grandeur and versatility. With its dramatic three-storey windows providing a perfect back drop to your event, the North Atrium is a stunning space for your special reception.

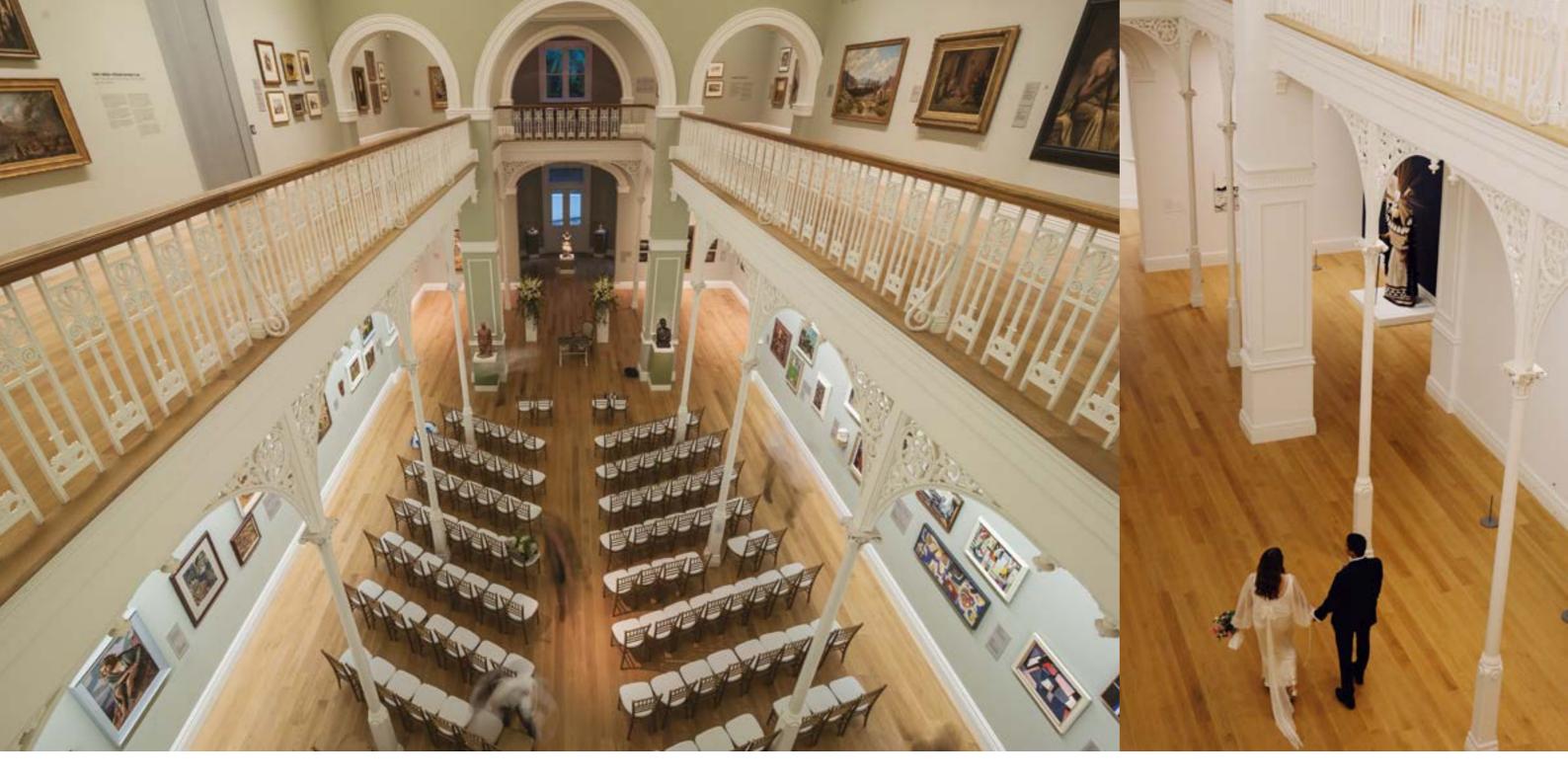
CAPACITIES	SIZE	COST
Theatre Seated Ceremony – 160 Banquet Dining – 130 Cocktail Function – 250	243m²	<ul> <li>Venue hire: \$4,500 +GST</li> <li>Security/Gallery Assistants: \$1,500 +GST for the duration of the event</li> </ul>



# MACKELVIE GALLERY

The Mackelvie Gallery, a stunning 19th-century venue with Victorian architecture, offers an exquisite setting for your wedding. Picture yourself raising a toast under the elegant barrel-vaulted ceiling and enjoying a sumptuous dinner surrounded by neo-classical columns. Mackelvie Gallery is available for evening functions, allowing you to celebrate amid The Gallery's opulent charm and historic grandeur.

CAPACITIES	SIZE	COST
Theatre Seated Ceremony – 105 Banquet Dining – 110 Cocktail Function – 120	270m²	<ul> <li>Venue hire: \$3,900 +GST</li> <li>Security/Gallery Assistants: \$1,500 +GST for the duration of the event</li> </ul>



# **GREY GALLERY**

Situated in the original heritage building, immerse your guests in the ambiance of New Zealand's finest art in the elegant Grey Gallery. With its decorative columns, corniced ceiling, and pale wooden floors, it is ideal for a sophisticated evening wedding reception or ceremony ensuring an enchanting experience in style and grace.

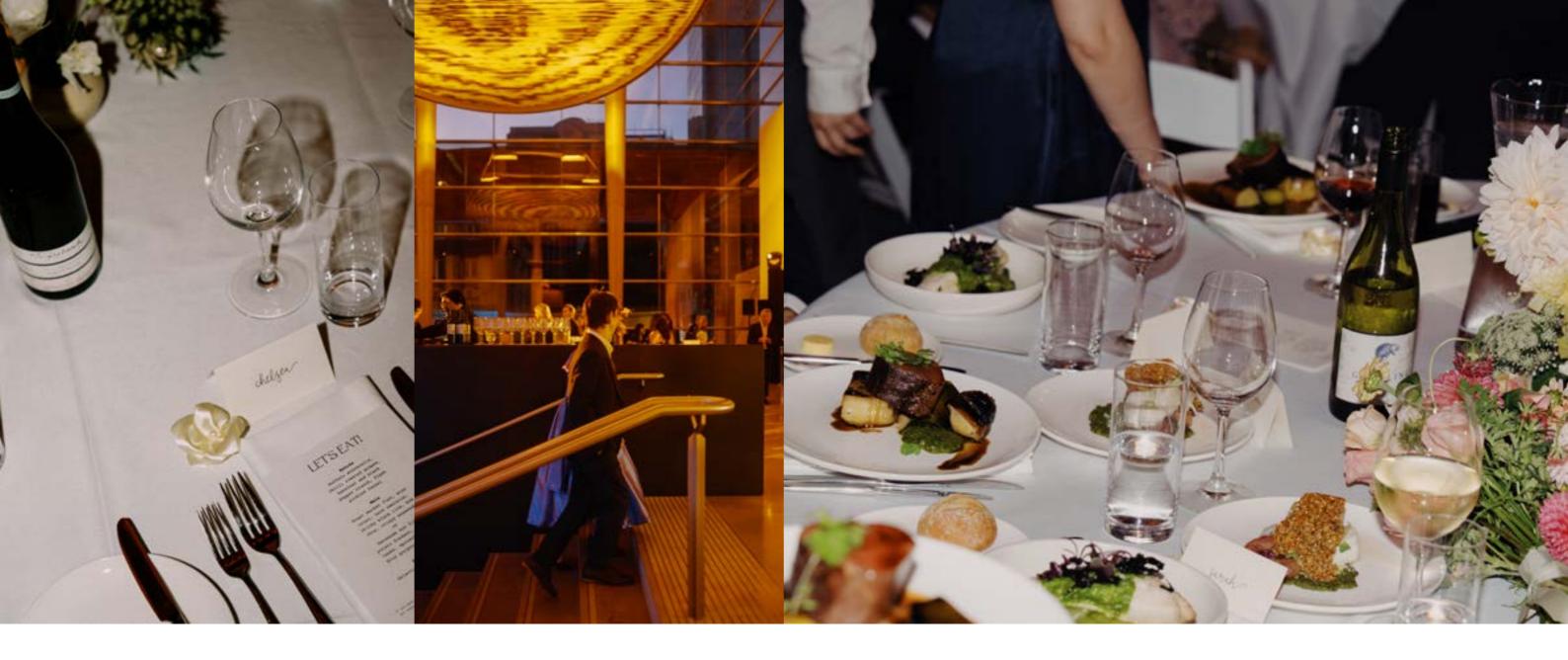
# • Theatre Seated Ceremony – 80 • Banquet Dining – 80 • Cocktail Function – 120 • Venue hire: \$3,400 +GST • Security/Gallery Assistants: \$1,500 +GST for the duration of the event



# **EAST TERRACE**

The East Terrace offers a stunning expanse of open space on the rooftop of the Auckland Art Gallery, providing breathtaking views through ancient pōhutukawa trees. A versatile venue, the East Terrace creates a unique indoor and outdoor setting for wedding ceremonies especially during the warm summer months.

CAPACITIES	SIZE	COST
<ul> <li>Theatre Seated Ceremony – 100</li> <li>Cocktail Function – 250</li> </ul>	325m²	<ul> <li>Venue Hire: \$3,400 +GST stand-alone venue or\$1,050 +GST if booked as an add-on to another space</li> <li>Security/Gallery Assistants: \$1,500 +GST for the duration of the event</li> </ul>



# YOUR SUPPLIER OPTIONS

#### **AUDIO VISUAL**

For all your additional audio-visual requirements, our in-house technical team can assist with lighting and sound options to enhance your event.

#### Justin Poihipi

justinp@aucklandconventions.co.nz 021 644 078

#### **CATERING**

We partner with three caterers who are experienced in their field and are waiting to hear from you and help make your special day even better!

Please contact our caterers below for a customised food and beverage quote for your event:



#### **URBAN GOURMET**

is a premier catering supplier with more than 18 years' experience in the Auckland market.

events@urbangourmet.co.nz | 09 366 3086



#### **COLLECTIVE CATERING**

is a bespoke service that reflects your culture, values, needs and the latest food trends.

#### Kelda Skelton

acve@collective.co.nz | 021 190 1508



#### LIMELIGHT CATERING

is our in-house caterer with a vision to provide expertly crafted dishes assembled from locally sourced ingredients.

#### **Deemal Thilakaratne**

cateringinfo@aucklandlive.co.nz | 027 702 8009



# CELEBRATE YOUR BIG DAY WITH AN EXCLUSIVE GIFT FROM US

# Say "I do" to the wedding of your dreams - and enjoy a luxurious stay on us.

When you book your wedding at Auckland Art Gallery, you'll receive onenight's complimentary accommodation for the newlyweds at Four Points by Sheraton Auckland.

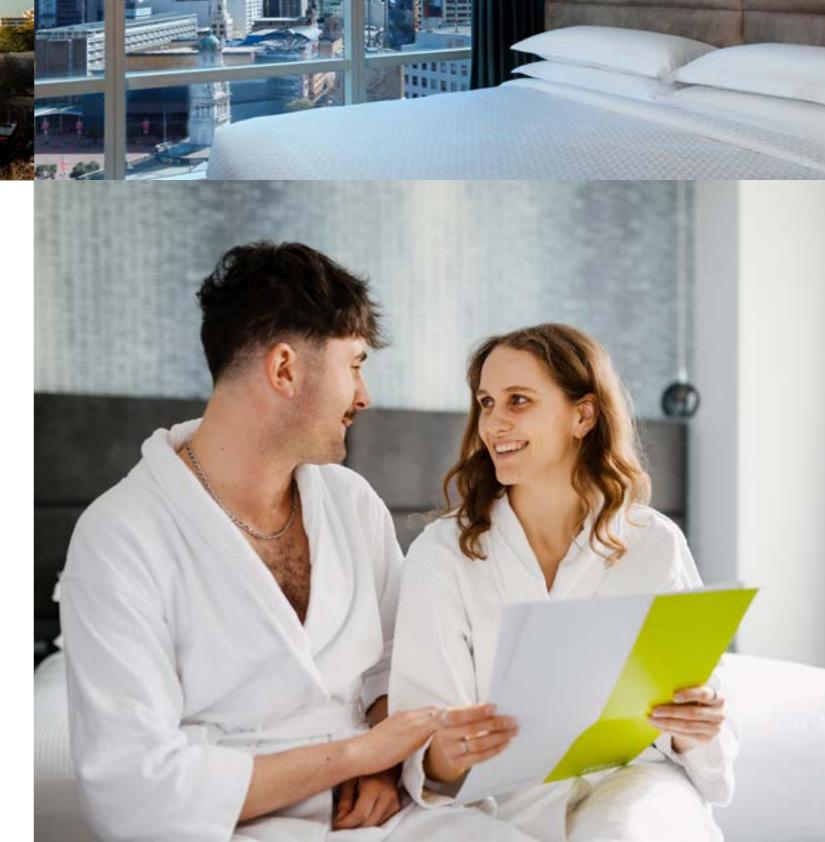
It's our way of saying thank you - and giving you the perfect place to unwind after the perfect day.

#### **OFFER INCLUDES:**

- One complimentary night's stay at Four Points by Sheraton Auckland
- Breakfast for two
- Personalised touches to make your night unforgettable

Subject to availability. Terms apply.

Contact us today to book your private tour and consultation.



## **BOOKING INFORMATION**

#### **INCLUSIONS**

- Venue hire from 17:15 access to set up until midnight departure
- Select on-site furniture
- Essential sound system for background music and speeches
- Wi-Fi
- Dedicated Event Planner
- Bride and Groom exclusive photoshoot opportunity within The Gallery\*

\*Subject to availability and time restrictions apply

#### **PROCEDURE**

Auckland Conventions Venues & Events reserves the right not to accept a booking or to confirm a booking if it becomes apparent that the nature of the event could be detrimental to us or to the success of another event in our venues.

If you would like to place a pencil booking with us, please advise your account representative by phone or email. We will hold your pencil booking for a period of fourteen (14) days, after which we can either extend your booking for an agreed period or proceed to contract your event. Once the fourteen (14) day period has passed and we have not been contacted by you, we reserve the right to release your booking and proceed to book the venue with another hirer.

#### **CHALLENGE PROCEDURE**

A party may issue a challenge to a booking.

The challenged party has three days to confirm if they wish to proceed to contract and pay the deposit within seven (7) days or release the booking. If the booking is released, the challenger must proceed to contract and pay the deposit within seven (7) days.

#### **COMPETITION FOR DATES**

When there is more than one potential client seeking dates, we may require the first booked client to pay the full deposit at any time to secure the date(s). Failure to pay the deposit within three (3) business days shall result in the date(s) being made available to the tentative booked client upon payment of the required deposit.

#### **DEPOSIT SCHEDULE**

For bookings made:

- more than 6 months prior to the event, a first deposit invoice of 50% of the venue hire rental will be issued.
- between 3 6 months prior to the event, a first deposit invoice of 75% of the venue hire rental will be issued.
- less than 3 months prior to the event, a first deposit invoice of 100% of the venue hire rental will be issued.

We reserve the right to request full payment, or all known event costs 7 working days prior to the event at our discretion.

#### **CANCELLATION OF A CONFIRMED EVENT**

Where cancellation occurs at a date that is:

- more than six months prior to the commencement of the Hire Period: 50% of the Venue Hire Fee.
- between three and six months prior to the commencement of the Hire Period: 75% of the Venue Hire Fee.
- less than 3 months prior to the commencement of the Hire Period: 100% of the Venue Hire Fee.
- less than 10 days prior to the commencement of the Hire Period: 100% of the Hiring Fee and the Estimated Costs will be payable.

Wedding images from Sarah and Ivan's wedding – photography by Marie @mariedaydreams and Yuki @7.30\_y

# FREQUENTLY ASKED QUESTIONS

#### Is there wheelchair access at the venue?

Yes, all our venues are wheelchair accessible. If possible, let us know in advance so the necessary arrangements can be made.

## Can we supply our own food & beverage or have our own caterers?

No. Our contracted caterers provide all food and beverages consumed on our premises. Your Account Representative will provide you with the details of the catering partner(s) for your venue and you can discuss your menu requirements directly.

#### Can we choose our menu?

Absolutely. Our catering partners can customize a menu for your event and include, cultural, religious or dietary requirements.

#### Can we supply our own alcohol?

No. Our contracted caterers can provide you with a beverage package to suit your requirements. Please discuss your requirements with your chosen caterer.

#### Is there loading dock access at the venue?

Yes, all our venues have designated areas for deliveries. If possible, let us know in advance so the necessary arrangements can be made.

#### What time can we stay until?

Venue hire is until midnight. If you think you will require more time, please consult with your Event Planner.

#### Is parking available at the venue?

The Auckland Art Gallery is in walking distance of various public car parking facilities, please consult with you Event Planner.

#### Can we access gallery earlier?

Unfortunately, as the gallery opens to the public until 5pm, access to the venue for set up would be after the gallery closes.

## Are security guards and gallery assistants mandatory?

Yes, security guards and gallery assistants are mandatory for every event held at the Auckland Art Gallery.

#### Is smoking/vaping allowed?

Unfortunately, smoking/vaping/e-cigarettes are not permitted anywhere in Auckland Art Gallery.

#### What can be brought into The Gallery?

Auckland Art Gallery is committed to the conservation and protection of our artwork and respect for our artists, please refer to our Conditions of Use document with detailed information on prohibited items. Auckland Art Gallery staff reserve the right to determine permittable items that can be brought into the gallery.

#### Are there any other restrictions at The Gallery?

Yes, please refer to our Conditions of Use document with detailed information on venue guidelines.

#### Pack out on the day

All equipment, gear, decorations, that are brought into the venue must be removed after guest departure on the same day. The gallery does not have any storage facilities prior to pack in or pack out.

#### Can we take photographs in The Gallery?

Prior approval for event purposes is required for all photography at The Gallery.

